



GHANA REVENUE AUTHORITY



DOMESTIC TAX REVENUE DIVISION

EXCISE DUTY (RAW MATERIAL) STOCK RETURN CURRENCY IN GHS

CURRENT TAX OFFICE

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(TICK ONE)

(NAME OF GRA OFFICE)

FOR THE PERIOD

(MM/YYYY)

NAME

TIN

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EXCISE LICENCE NO

1 TYPE OF RAW MATERIAL	2 UNIT OF MEASURE (ltr or kg)	3 OPENING STOCK	4 ADDITIONAL STOCK	5 QUANTITY DELIVERED	6 CLOSING STOCK

DECLARATION:

I, _____ hereby declare that the information

Name of Declarant

provided above is true and correct.

POSITION

SIGNATURE

DATE

Internal Use Only

Vetted by

EXCISE DUTY (RAW MATERIAL) STOCK RETURN

COMPLETION NOTES

If you need further clarification or assistance in completing this Return please contact your nearest Domestic Tax Revenue Office. The Return should be completely filled. All boxes should be completed. Where a response is not applicable enter n/a for text or zero (0) for value or number boxes

CURRENT TAX OFFICE: This is the GRA office assigned to the Taxpayer.
FOR THE PERIOD: This is the month and year for which EXCISE DUTY (RAW MATERIAL) STOCK Return relates (e.g. the period for Return for June 2013 should be completed as 06/2013)
NAME: This is the legally registered name of the company at the Registrar General Department OR an Individual in terms of Sole Proprietorship
TIN: This is the eleven (11) character Taxpayer Identification Number
BOX 1 Type of raw Material: Indicate the major raw materials used in production.
BOX 2 Indicate the unit of measure applicable (i.e. liquids in liters and non-liquids in Kg.) for each raw material
BOX 3 Indicate quantities of raw materials at the beginning of the month
BOX 4 Indicate quantity of raw material received into stock
BOX 5 Indicate quantity of raw material delivered to the factory for production
BOX 6 Indicate quantity of raw material in stock at the end of month. (Sum Box 3 and Box 4, and subtract Box 5)

THE DECLARATION - This section is to be completed by a responsible officer showing Name, Designation / Position, Signature and date.