

Instructions for Completion of the Classification Application Form

The following instructions provide specific guidance on the completion of the Application for Advance Ruling (Classification). Please read them carefully before completing your application. If there is not enough room on the form to provide a full response, please attach an additional page or additional pages.

Box 1.a. Applicant

For these purposes, an applicant means a person who has applied to the GRA-Customs authorities for an advance ruling. Full name and address of the applicant should be provided.

Box 1.b. Other interested parties

For these purposes, an other interested party means a person, or authorized agent of a person, who has a demonstrable interest in the questions presented in the request. The name, address, telephone, and e-mail address of the interested party should be provided.

Box 2. Detailed Description of Goods

A description of the goods in question should be sufficiently detailed to enable the goods to be identified and classified in the (Ghana Tariff Statistical Number) (TSN). A complete description of the goods would include: the packing weight, the chemical analysis; the description of the goods; the production and expiration date; the name and brand of the goods; the physical description; function of the goods; composition of the goods; characteristics of components; the commercial or technical designation of the goods; and where the goods consist of more than one material, the composition of the goods by weight, volume, and value of each component.

Box 3. Port of: Arrival, loading, transit (where applicable)

List the port of arrival and the port of loading. List the port of transit, where applicable.

Box 4. Enclosures being submitted to assist with advance ruling of the goods

Any samples, photographs, plans, catalogues or other documents available, which may assist in determining the correct classification of the goods in the TSN, should be attached as annexes, if necessary.

Box 5. Confidential information

Any information which the applicant wishes to be treated as confidential, including the trademark and model number of the goods, should be indicated.

Box 6. Classification envisaged by applicant (Ghana Tariff Statistical Number) (TSN)

The applicant is invited to express a view as to the TSN for the goods envisaged.

Box 7. General Interpretative Rule(s) considered being applicable for the classification envisaged

The applicant is invited to express a view as to which General Interpretative Rule, or Rules, would constitute the legal basis for the classification proposed (Box 6). The applicant can moreover provide any additional information in support of the classification envisaged in Box 6.

Box 8. Have you previously applied for an advance ruling for identical or similar goods?

An indication as to whether the applicant has previously applied for an advance ruling for identical or similar goods should be given here. Details with regard to that application should also be included.

Box 9. Are you aware of the existence of an advance ruling for identical or similar goods?

Any knowledge on the part of the applicant of the existence of an earlier advance ruling in respect of goods of the same kind should be indicated, quoting references.

Box 10. Are you aware whether the goods are the subject of a classification verification process or any instance of review or appeal before any governmental agency, appellate tribunal or court?

Any knowledge on the part of the applicant of the existence of a classification verification process or any instance of review or appeal before any governmental agency, appellate tribunal or court with respect to the goods should be indicated, quoting references.

Box 11. Do you consent to have your ruling published?

All rulings will be published for which an applicant has given consent.